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780 Seashore Rd. Cold Spring, NJ 08204  
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## **Annual Congregational Meeting—Annual Report for Year 2019**

Sunday, January 26, 2020



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## **Our VISION:**

*We believe that everyone deserves to experience God's love in relevant and authentic ways. Our thriving faith community energizes spirits and transforms lives by putting God's love into action to help make greater Cape May a better place. We invite others to join with us as we joyfully love and serve God and our neighbors through the power of the Holy Spirit in the name of Jesus Christ.*

## **Our MISSION:**

*Cold Spring Presbyterian Church delivers spiritual resources and experiences that are centered in God's love. We enthusiastically proclaim the abundant life through Jesus Christ. Our mission is to improve the spiritual vitality and wellness of our congregation and community throughout the Cape May region through inspiring worship, practical teaching from God's word, innovative programs, and community-focused events and ministry.*

# Docket for Annual Congregational Meeting

January 26, 2020 - Price Hall - Following Worship

1. **Call to Order by the Moderator** Rev. Dr. Kevin Yoho, teaching elder, pastor
2. **Establish Quorum** Rob Riehl, ruling elder, clerk of session  
(A quorum is defined as 25% of membership, or 20/81.)
3. **Open in Prayer** Pastor Kevin
4. **Approve Docket**
5. Approve Minutes (January 27, 2019, November 17, 2019, December 15, 2019)  
See Approved Minutes in the Appendix,
6. Old Business (no old business)
7. **Commemoration for Members who joined the Church Triumphant** (see Necrology, p7)
8. **Report of the Pastor- Pastor Kevin**

*On A Neighborhood Mission for Everyone*

*In the neighborhood.  
For the neighborhood.*



## 9. Receiving the Annual Reports

Anyone may offer gratitude for the good work or blessings received through our ministry, or contained in the Annual Report. Ask for clarifications or offer suggestions to the Session for their consideration, too. As we learn and grow, we want to celebrate what God has done in our lives!

## 10. Nomination and Election of the 2019 Nominating Committee

Nominations may be received from the floor to be elected for 2019.

We are grateful for the 2019 Nominating Committee that included: Tom Imperato, Elaine Jordan, Melissa Arnott, Pam Barsby, and Judy Beare.

## 11. Gratitude expressed to our Volunteers, Elders, and Deacons.

A special word of thanks is extended to the dozens of generous and gifted friends who have served faithfully on our teams, volunteered for events and projects, shared in financial support, or served on the Session or Deacons. We believe Cold Spring Presbyterian Church is a great place to invest your gifts of Time, Energy, Attention and Monetary resources (TEAM)! We have a place for you to share in what God is doing! Remember to pray for and encourage our volunteers, our pastor, and our elected leaders. Become part of our future!

## 12. Receiving the 2020 Budget and Mission Plan

Our treasurer, Elaine Jordan, ruling elder, reviewed the 2020 Church Budget which was approved by the Session. Any member may ask for clarifications, or offer expressions of gratitude, observations, or recommendations to the Session for their consideration.

## 13. New Business (if any)

## 14. Adjournment

## 15. Sending Hymn: *Sweet, Sweet Spirit*

*Pianist, Jayne McDonough*

There's a sweet, sweet Spirit in this place,  
And I know that it's the Spirit of the Lord;  
There are sweet expressions on each face,  
And I know they feel the presence of the Lord.

### *Chorus*

Sweet Holy Spirit, Sweet heavenly Dove,  
Stay right here with us, filling us with Your love.  
And for these blessings we lift our hearts in praise;  
Without a doubt we'll know that we have been revived,  
When we shall leave this place.

## 16. Closing Prayer Benediction

Pastor Kevin

# be brave

"FOR I KNOW THE PLAN<sup>6</sup> I HAVE FOR YOU," DECLARE<sup>6</sup> THE LORD,  
"PLAN<sup>6</sup> TO PROSPER YOU AND NOT TO HARM YOU,  
PLAN<sup>6</sup> TO GIVE YOU HOPE AND A FUTURE."

JEREMIAH 29:11



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# Pastor's Annual Report

*"Beloved, I do not consider that I have made it my own; but this one thing I do: forgetting what lies behind and straining forward to what lies ahead, I press on toward the goal for the prize of the heavenly call of God in Christ Jesus" (Philippians 3:13).*

Hello, friends.

Thank you for for being connected to Cold Spring Presbyterian Church! This Annual Report tells some of the amazing stories we experienced in 2019. Even more, the Annual Report charts a course into a new decade with our eye on the goal, as Paul says, where God is calling us us onward...." Signs that God is moving us in a new and exciting direction: Newly reframed vision and clear mission, incredible increase in the number of children in worship, more volunteers, and new members were added to our number for the third straight year. Our worship services averaged 65 with record turn outs for our Ash Wednesday Service, Easter Sunrise Service at Cape May Point, Easter Worship, Christmas Eve, dinners, concerts, and other events. Improved office services, new staff, Price Hall improvements, and our website and social media presence, and community collaborations were strengthened. I am confident that we will experience more spiritual energy and tell additional transformational stories *because we are called together in our brave new year.*

Get ready! Get set! And as we go we continue heeding Jesus' mission charge: *"making disciples of all nations... baptizing them in the name of the Father and of the Son and of the Holy Spirit, and teaching them to obey everything that I have commanded you. And remember, I am with you always, to the end of the age"* (Matthew 28:19-20).

I am honored to serve as your pastor as we continue our transformational journey. I am blessed to serve with our outstanding, faithful leaders on our session and deacon board, dynamic individuals on our groups and teams, and delighted for the increasing number of visitors and neighbors who have become an essential part of our faith community.

For such a time as this, God has called Cold Spring Presbyterian Church, and all those participating in its worship and work to celebrate, communicate, engage with, and promote our mission as we experience Jesus Christ together. We begin our 306th year of ministry strong, asking God for resources to serve the community even more. There is a place for you here!

As we learn and grow, God is calling us all forward by celebrating and building on our past as we bravely fulfill our mission. Get ready as our congregation and the entire greater Cape May community experience blessings in new and innovative ways in the year to come. All of us, each on our own way, can choose to be brave in 2020!

*"For surely I know the plans I have for you, says the Lord, plans for your welfare and not for harm, to give you a future with hope" (Jeremiah 29:11).*

Thank you for the privilege of serving and leading with you as we achieve our mission in God's emerging, hopeful future! That's why as we follow Jesus in 2020 we can confidently say, **Be Brave!**

Sincerely, 

*“Therefore, since we are surrounded by so great a cloud of witnesses..., let us run with perseverance the race that is set before us, looking to Jesus the pioneer and perfecter of our faith,...so that you may not grow weary or lose heart” (Hebrews 12:1-3).*

## Annual Statistical Report 2019

Membership as of December 31, 2018	80
Total Gains for 2019	4
Carlene Moyer	Reaffirmation of Faith
Lawrence Moyer	Reaffirmation of Faith
R. Norris Clark	Reaffirmation of Faith
Lynda McCartney	Reaffirmation of Faith
Removed or moved to Affiliate Member List: Total	4
Necrology (*member):	4
Tom Wilson*	March 26, 2019
Betsy Crosby*	May 14, 2019
Ron Barber*	July 4, 2019
Don Pocher	July 22, 2019
Ruth Hart*	September 20, 2019
Total Losses for 2019	8
Baptisms	0
Membership as of December 31, 2019	76
Alphabetical List of Members List (p 8)	
Respectfully Submitted,	

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Robert C. Riehl  
Clerk to Session  
January 26, 2020

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## Members List, December 31, 2019 (76)

Joan Armstrong  
Melissa Arnott  
Vickie Banks  
Pamela Barsby  
Judy Beare  
Kevin Beare  
Lenore Bowne  
Martin Bowne  
Taylor Burkhardt  
Barbara Cain  
Norris Clark  
William Dehart  
Lois DeSoo  
Sue Dilks  
Wayne Dilks  
Marcus DiLossi  
Nichole DiLossi  
Ralph DiLossi  
Lisa Englebert  
Anne Ferrari  
Fred Ferrari  
Robert Fite  
Beverly Greger  
Renie Grier  
Linda Hall  
Robert Hall  
Larry Hume  
Michele Hume

Mary Imperato  
Tom Imperato  
Elaine Jordan  
Barbara Keister  
Charles Keister  
Nancy Kessler  
Bess Lapsley  
Janice Lewis  
Ted Lewis  
Helen Lincoln  
Jack MacVeigh  
Margaret MacVeigh  
Beverly Mate  
Nancy Mautz  
Lynda McCartney  
James McCaughey  
Rebecca McCaughey  
James McNelly  
Charles McPherson  
Lenore McGann  
Elizabeth Miller  
Joann Miller  
Carlene Moyer  
Larry Moyer  
Amy Myers  
Dale Myers  
Jonna Myers  
Joan O'Neill  
Neil Oberlin, Sr.  
Robert Olivieri

Roseann Paulits  
Lillian Ridgway  
Robert Riehl  
Norma Sasso  
Jacob Schaad  
Verna Shifflett  
Ethel Simpson  
Michael Sparks  
Susan Sparks  
Eileen Stalford  
John Stalford  
Ruth Traber  
Nancy Wand  
Heather Wertley  
Marjorie Wetherill  
Shirley Will  
Dave Word  
Eileen Word

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## Affiliate Members List (3)

Trudie Schroeder  
Doris Smith  
George Smith

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## Cradle Roll List (0)



# Leadership of Cold Spring Presbyterian Church

We are grateful to our pastor, our ruling elders who serve on Session (our leadership team) and our Deacons (our caring team)! They offer their gifts, energy, intelligence, imagination, and love in the name of Jesus Christ to empower us to achieve our mission. Remember to pray for our leaders and offer encouragement as they serve. Their prayerful and wise servant leadership is deeply appreciated!

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## Our Pastor

The Rev. Dr. Kevin Yoho is our transformation pastor, invited by the session in 2016 in an interim role to lead us in a new community-focused transformation journey. Pastor Kevin and Melissa have energized and blessed our community in countless ways and we are grateful for them.

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## The Session

Our Session meets monthly to provide prayerful leadership for the worship, mission, and community ministries of Cold Spring Presbyterian Church. We are blessed by their leadership! Our seven (7) elders are elected by the congregation to one of two Classes, or terms of service. The Class year (in parentheses after each name) indicates that their installed term ends December 31 of that year. Elders may be re-elected to office not to exceed six consecutive years. The Session is organized into four ministry teams. The Moderator of the Session is the Rev. Dr. Kevin Yoho. Rob Riehl serves as the Clerk of Session. Our ruling elders are (listed by their team assignment):

### *Congregation and Community Life Team*

Marjorie Wetherill (Class of 2019)

### *Worship-Music Team*

Martin Bowne (class of 2019)

Rob Riehl (class of 2019)

### *Finance-Personnel Team*

Vickie Banks (class of 2020)

Tom Imperato (class of 2020)

### *Cemetery-Church Property Team*

Bob Olivieri (class of 2019)

Kevin Beare (class of 2019)

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## **The Deacons**

Our Deacons meets monthly to provide care and support for our congregation, and plan mission and outreach activities in the community. Our congregation is blessed as they lead and serve. Our six (6) deacons are elected by the congregation to one of two Classes. The Class year (in parentheses after each name) indicates that their installed term ends December 31 of that year. Deacons may be re-elected to office not to exceed six consecutive years. The Moderator of the Deacons is Neil Oberlin.

Our Deacons are:

- Anne Ferrari (class of 2019)
- Janice Lewis (class of 2019)
- Mary Imperato (class of 2020)
- Jim McCaughey (class of 2020)
- Neil Oberlin (class of 2020)

# Report of the Finance and Personnel Team

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## Mission Statement – Finance and Personnel Team

*The mission of the Finance and Personnel Committee is to facilitate accountability of the Church's funds and other assets and provide financial information to enable decision-making that will ensure the Church's financial sustainability and to ensure Church employees have the training and tools to perform their job, are held accountable for achieving the goals of the Church, and are compensated appropriately for their efforts.*

Team Members:

Vickie Banks, Tom Imperato, Elaine Jordan

## Church Budget 2020

Account	Income	Year End 2019	2020 Budget
1200	Principal Pmts Cemetery Loan		
4001	Envelope Offering	99468.25	90000.00
4002	Air Conditioning	150.00	100.00
4003	Apportionment	1515.75	1500.00
4004	Christmas Offering- Envelopes	1801.00	1000.00
4005	Fuel Offering	95.00	100.00
4006	Initial Offering	210.25	100.00
4007	Loose Offering	10540.03	11000.00
4009	Special Offerings- Self Funded	2528.50	500.00
4010	Flower Fund (incl Easter)	2745.76	2000.00
4012	Funerals (Church)		
4013	Hall Rental	3607.69	7000.00
4014	Donations	4264.00	500.00
4015	Weddings (Church)		
4016	Church Tours	188.00	200.00
4020	Activities Income	7433.06	5000.00
4021	Solar Panel Income	8924.50	8000.00
4029	Cemetery Management Fee		
4060	Interest	5.92	5.00
	<b>Total Income for Operations</b>	<b>143477.71</b>	<b>127005.00</b>

<b>Account</b>	<b>Expenses</b>	<b>Year End 2019</b>	<b>2020 Budget</b>
6000	Accounting/Bookkeeping	1930.00	6500.00
6001	Activities Expenses	10355.09	2500.00
6004	Advertising	3533.49	5000.00
6005	Apportionment	3061.25	2923.00
6006	Bank Charges and Fees	90.17	
6007	Building & Grounds	13271.77	10000.00
6008	Christian Education	529.17	250.00
6009	Cleaning Supplies	236.25	500.00
6010	Congregational Life	906.23	1000.00
6011	Credit Card Fees	1317.12	700.00
6013	Exterminator	706.00	700.00
6014	Fees & Dues	75.00	200.00
6016	Flowers	2633.25	2000.00
6017	Insurance	16974.50	15000.00
6020	Internet, Website, Software	6745.52	6000.00
6022	Legal & Professional	405.00	0.00
6024	Mission Offering to Presbytery		
6025	Music & Worship	1340.17	1500.00
6026	Office Equipment	1782.01	1500.00
6027	Office Supplies	5641.24	6500.00
6028	Other Business Expenses	312.00	
6029	Postage	625.58	750.00
6030	Pulpit Supply	1078.56	1000.00
6031	Repairs & Maintenance	312.37	
6040	Utilities	13073.64	12000.00
6043	Telephone - Church Emergency Line	386.31	300.00

6070	Communication Contract (PSC)	10800.00	21600.00
6300	Payroll Gross (incl Housing #6327)	91695.39	78850.00
6320	Payroll Taxes Paid	5028.68	6000.00
6326	Pension (Board of Pensions/Medical)	15860.89	15400.00
	Fire Inspection		
	<b>TOTAL EXPENSES</b>	<b>210706.65</b>	<b>198673.00</b>
	<b>SHORTFALL</b>	<b>(67228.94)</b>	<b>(71668.00)</b>
	Wells Fargo Transfer	63000.00	71668.00

## Bank and Investment Accounts

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### Church Checking Account:

Beginning Balance, January 1, 2019	\$38,026.08
Ending Balance, December 31, 2019	\$22,709.68

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### Church Wells Fargo Investment Account:

Opening Value, January 1, 2019	\$522,130.02
Withdrawals	- \$ 66,555.88
Change in Value	+\$106,051.40
Ending Value, December 31, 2019	\$561,625.54

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### Cemetery Checking Account:

Beginning Balance, January 1, 2019	\$ 5,534.81
Ending Balance, December 31, 2019	\$22,761.10

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### Cemetery Investment Account:

#### (Account was moved from Merrill Lynch to Wells Fargo in May)

Beginning Balance, January 1, 2019	\$764,370.13 (Merrill Lynch)
Withdrawals	-\$ 8,400.00
Change in Value	+\$64,591.24
Ending Value, May 1, 2019	\$820,561.37

#### Transferred to Wells Fargo:

Beginning Balance, June 1, 2019	\$820,561.37
Withdrawals	-\$15,426.97
Change in Value	+\$69,049.72
Ending Value, December 31, 2019	\$874,139.12

## **Annual Report of the Personnel Team 2019**

The year 2019 proved to be a year of transition. Greater outreach and communication were needed to spread the church's message and mission to the community, along with attracting new attendees and members to the church. Church office roles and skills were assessed and comparison to other church office operations was undertaken, along with assessment of finances. It was determined that the best path forward would be to hire someone to handle church communications and basic office needs, and to hire a bookkeeper for a limited number of weekly hours. All of this could be accomplished at a savings while providing the enhanced skills required as the church moves forward. Princeton Strategic Communications was hired to provide the communications piece. A bookkeeper/bookkeeping service is being sought.

Another notable change was the relocation of the offices within Price Hall. The Cemetery Office was moved to the front, closer to the door, for greater visibility and access for those seeking the services of the Cemetery Staff. The church office was moved across the hall to the much larger office, allowing for ease of access, visibility, and ease of operations with increased working and storage space. The Pastor's office was moved to the old Cemetery Office, providing a quieter space for consultations, meetings, and reflective time.

Over the year, we said goodbye to long time Church Secretary and Bookkeeper Judy Lambert and to Dave Krogman, Sexton, to whom the church is grateful for their service. The church welcomed Joe Roach as the Church Maintenance Supervisor and Connor Burke of Princeton Strategic Communications as our Communications Director. We continue to be very grateful for the secretarial services of Carol Glacken in the Cemetery Office, as well for Scott Rosell-Takayama, Cemetery Superintendent, and Chris Rose, Assistant. Special thanks as well to the Church Organist and Music Director, Jane McDonough, for her dedication to making us sound so good.

In August, the contract for Reverend Dr. Kevin Yoho was renewed and he continues his good work as the church's Transformation Pastor.

Of special note, we sincerely thank Elaine Jordan for another year of countless volunteer hours spent as our Church Treasurer. Elaine also serves on the Finance and Personnel Team.

Respectfully submitted by the Finance and Personnel Team:  
Vickie Banks, Tom Imperato, Elaine Jordan



## Pastor's Compensation 8/1/19 – 7/31/20

The Pastor is employed on a part-time basis, serving approximately 30 hours per week, and is compensated as follows:

<b>Total Effective Salary:</b>		\$ 36,720.00
Cash Salary	6,000.00	
Housing Allowance	30,720.00	
<b>Continuing Education (by voucher only)</b>		750.00
<b>Reimbursable Expenses (by voucher only)</b>		1890.00
Mileage (.58 per mile)		
<b>Pension &amp; Medical Plan dues</b>		\$16,311.72 **

Paid Vacation: 1 month (4 weeks including Sundays)

Paid Study Leave: 2 weeks

\*\*Includes annual dental plan which will be deducted from Pastor's weekly cash salary  
As of 8/1/19, dental plan is \$905.28 but will adjust January 1, 2020.

The Pastor's contract is renewable on August 1<sup>st</sup> of each year.

# Annual Report Of the Memorial and Gift Fund for 2019

**BALANCE BEGINNING 1/1/19** **\$ 17,311.88**

DEPOSITS: + 985.00

Memorials	585.00
Donation for Railing	400.00

EXPENDITURES: - 14,163.70

Carpet Deposit	4,464.00
Carpet Balance & Sound System Deposit	6,144.00
Additional for Carpet	180.00
Sound System Balance	2,180.70
Price Hall Railing	1,195.00

INTEREST EARNED + 3.89

**BALANCE AS OF 12/31/19** **\$ 4,137.07**

Respectfully Submitted,  
Elaine M. Jordan  
Treasurer

## Annual Report Of the Activities Fund for 2019

BALANCE BEGINNING 1/1/18		\$ 10,207.92
DEPOSITS:		+ 2,078.00
02/11 Meatloaf Dinner 02/08	1,141.00	
04/08 Pork Dinner 03/29	937.00	
EXPENDITURES:		- 9,204.07
Dinners		
02/15 Advertising	10.00	
02/27 Dinner Expenses 02/08	38.71	
02/27 Various dinner & equipment expenses	8,982.64	
02/27 Dinner 02/08	29.41	
03/13 Dinner Expenses 03/29	143.31	
INTEREST EARNED		+.20
TOTAL		\$ 3,082.05
04/15 Account Closed, Funds Transferred to Church Checking Account		-3,082.05
BALANCE AS OF 12/31/19		0

Respectfully Submitted,  
Elaine M. Jordan  
Treasurer

## Congregation and Community Life Team

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### Congregation and Community Life Team Mission Statement

*The Congregation and Community Life Team seeks to provide church fellowship events during the year to celebrate our life together as one church family. The Team serves as a liaison for groups within the church to offer a variety of year-round fellowship events to foster Christian unity and love among the congregation. In addition, the team seeks to identify opportunities for community involvement and service by welcoming all who wish to worship with us.*

Team Members include:

Marge Wetherill, Chair  
Lenore Bowne, Hospitality  
Anne Ferrari  
Mary Imperato  
Pam Barsby  
Paula Spence  
Roy Spence

Judy Beare  
Kevin Beare  
Vivianne Rogers  
Don Rogers  
Barbara Keister

(And many others!)

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## **The Calendar for Cold Spring Church for the Year 2019**

Jan. 27	Annual Meeting in Price Hall
Feb. 8	Winter Dinner
Mar. 29	Spring Fling Pork Dinner
Apr. 18	Maundy Thursday Soup & Bread Meal
May	
Jun. 1	Strawberry Festival
Jun. 29	Summer Scallop Dinner & Silent Auction
Aug. 11	Limestone Handbell Chimes Concert
Sept. 29	Annual Fall Picnic
Oct. 5	Fall Harvest Supper
Nov. 2	Christmas Bazaar, Soup & Sandwich Luncheon and Bake Sale
Nov. 16	Holiday Gift & Craft Fair
Dec. 21	Friends & Family Christmas Dinner
Dec. 24	Christmas Eve Worship Service

## **Worship and Music Team**

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### **Mission Statement of the Worship and Music Team**

*The Worship and Music Team collaborates with the Pastor and the Organist/Music Director to enable meaningful worship in the preaching of the Word of God, the administration of the Sacraments, and celebration with music. Through meditation on the Word of God, and subsequent application to their lives, the members of our congregation will be better equipped to serve God and the community.*

#### **Team members**

Rev. Kevin Yoho, Jayne McDonough, Lenore Bowne, Rob Riehl, Marty Bowne (Chair)

## Annual Report of the Worship and Music Team

During 2019 our congregation continued to receive impactful and thought-provoking pulpit messages from Pastor Kevin. A very positive development as the year progressed was the significant increase in the number of children at the front of the sanctuary for the pastor's weekly message to them. Hopefully, we will experience greater attendance during 2020 for both youth and adults as more of our friends, neighbors and other members of our community join us to worship the Lord. Sometimes, it just takes an invitation to get them to come out.

Under Jayne McDonough's leadership, our music program became stronger. Our singing group adopted the name "*Higher Praise*" and changed locations from the balcony of the sanctuary to the main level. *Higher Praise* can look directly at the congregation and vice versa, a much better arrangement. Except for a break over the summer, the group sings on the second and fourth Sundays of the month. During the Lent/Easter and Advent/Christmas seasons, *Higher Praise* sings each Sunday. We also were blessed with the addition of more solos and duets throughout the year.

Our music program became more community oriented during 2019. In December, after a lapse of several years, we again hosted an Angelus Chorus concert. Also, during the latter part of the year, planning was finalized for our church to partner with Cape Classical Artists to present "A Season of Duos", a five-concert series during January – May 2020. The first concert, titled "Duets for the Church and the Stage", and followed by a reception in Price Hall was held January 12 and was highly successful. All members of our congregation and the Greater Cape May community are invited to attend future concerts.

When we think of worshipping at Cold Spring Presbyterian Church, we tend to focus on the pastor and his activities in the front of the church and the wonderful music we get to sing and listen to. However, there are many contributions beyond those of Pastor Kevin and Jayne McDonough, for which we are thankful. These include those who: submit information and prepare bulletin materials; prepare the sanctuary for worship; arrange for weekly flowers; decorate the sanctuary; schedule people to fill key roles during worship; serve as greeters, ushers, and liturgists; teach Sunday School to the children; prepare and serve communion; sing with *Higher Praise* and also sing solos and duets; count the offerings; make bank deposits. Finally, I want to thank the members of the Worship and Music Team for their hard work and the support they have given me over the past year. The list is a long one and, if I have left anyone out, I apologize.

One of the themes you will be hearing at Cold Spring Presbyterian Church in the new year is “Fresh Expressions”. Your Worship and Music Team is seeking to initiate some “fresh” ideas for an expanded and improved worship experience. Stay tuned. We can always use additional talent on the team, so let me know if you would like to join us in 2020.

Respectfully submitted,

Marty Bowne, Chair

## **Sanctuary Flowers Report**

The Flower Committee has been busy. We want to thank Joan O’Neil, Judy Beare, and all of the members of the church for their generous donations. A detailed report will be available, but the important information is that we received a total of \$2,745.76. Flowers purchased totaled \$2,633.25. The amount of \$131.51 will be carried over into the year 2020.

The Poinsettia trees were, again, beautiful this year. They were in the sanctuary for the entire month of December. At a price of \$11.00 per plant, the trees were paid for by donations from the congregation. Thank you to Judy and Kevin Beare for providing them.

The removal of the plants occurred after the Christmas Service. The plants that remained were donated to church members, Garden Club members, and friends.

Respectfully submitted,

Marge Wetherill

## **Communion Team Expression of Gratitude**

We appreciate the faithful leadership of our team of volunteers who prepare the Lord’s Table the first of each month. From set-up, liturgical colors, baking our amazing communion bread, and preparation of the elements, this team is an essential part of our worship experience. We give thanks to this team that includes:

Joan O’Neill, Roseanne Paulits, Ruth Traber, and many others!



## Building and Grounds Team

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### **Mission Statement of the Building and Grounds Team** *(draft)*

*The Building and Grounds Team manages the almost 200-acre campus and our many buildings. This team maintains the church buildings and grounds in a professional manner with special attention to safety and to provide a welcoming, pleasant, accessible, stimulating, and impressive place in which to serve the community and worship God. This team works in collaboration with the Cemetery Team and the Congregation and Community Life Team.*

## Report of the Building and Grounds Team

In recent years, I have continued to offer updates on George and Adele our local cemetery nesting Bald Eagles. Nature had a change of plans for George and Adele this past June 29th, the night of our first very successful Scallop Dinner. During our dinner a very strong wind storm came thru and unfortunately blew the eagles nest out of the tree. Last year was the first year that two eagles successfully fledged and were already flying when the nest was blown out. I have witnessed both George and Adele on property recently in the exact same spot in their tree. I have been told by a friend from the New Jersey Audubon that the eagles can rebuild a nest in a matter of a few days. I'm very pleased with the updating that was accomplished in Price Hall. First I would like to thank Chuck McPherson's painting company William Horgan Painting, 1.609.884.4970. Chuck donated 100% of painting supplies and crew that accomplished and updated Price Hall. THANK YOU CHUCK AND CREW FOR YOUR CONTINUED SUPPORT.

For many years I have heard concerns from congregant's associated with the acoustics in Price Hall with our events. After much research and prayer the decision was approved to install commercial carpet tile in our hall. The decision brought some concern that a hall serving food is not the location for carpet. But as you may notice that many local restaurants have carpet installed in their establishments. I believe the carpet tile solved the #1 concern of congregants that Price Hall's acoustics has greatly improved and the hall looks amazing with the blue tile. The carpet is easily spot cleaned and if something that can't be cleaned the tile can be replaced with left over tiles for such purpose.

I would also like to thank Paula and Roy Spence as well as "my Mom", Judy Beare for the new window treatments in Price Hall. Paula and Roy Spence donated all the fabric. Roy fabricated the wood for the valences, Paula & Judy covered the valances with fabric and I installed the them. Thank you Paula and Roy for your continued support of our church.

I am very pleased to announce Chuck McPherson and Crew will be continuing the updating of the same color pattern of gray tones down Price Hall's hallway by spring of 2020.

New speakers and microphone system was installed also in Price Hall as well as a new hand rail outside main entrance this fall. This spring new garden beds will be updated.

I would like to Thank Bob Olivieri who stepped down as a Building and Grounds committee member. Thank You Bob for your many years of attending meetings every month and assisting me with your never ending support and help.

I would also like to thank our new Sexton Joe Roach. Joe in a very short amount of time has taken ownership of our Church buildings. Your "can do" attitude is a breath of fresh air for everyone who in touch with you. Best of luck and we hope and pray for your continued presence on our property. As always, please feel free to contact me with any suggestion you may have regarding our church property. I would also like to invite members who would like to assist on Building and Grounds Committee for a calling that they feel they would like to fulfill. It's been an honor to serve on this committee and I thank the church members for your continued support in 2020. Grace and Blessing on your Path,

Kevin Beare  
Building and Grounds Team Chair

# The Board of Deacon's Annual Report for Year 2019

The ministry of deacon as set forth in Scripture is one of compassion, witness and service sharing in the redeeming love of Jesus Christ for the poor and those in need. The Presbyterian Church of the USA says the deacon: shall minister to those in need, the sick, friendless and to anyone in distress. Deacons also maintain a prayer list for people in need.

Class of 2020- Jim McCaughey, Anne Ferrari

Class of 2021- Neil Oberlin, Mary Imperato

Class of 2022- Janis Lewis, Robert Riehl

Deacons meetings are held monthly (except July and August)

Deacon Ministries:

1. Food Banks - Again our congregation has responded generously by helping the Deacon's to collect and deliver 3,077 non-perishable food items to St. Barnabas Food Pantry and Church of the Nazarene Food Closet. Thank you to our congregation.
2. Special Donations and Payments - paid CSPC 2019 mission pledge \$1,500.00 and additional payment to help with employee medical insurance.
3. Church Welcome Packets - Visitor welcome packets are available in the Narthex and adjacent to the side entry door to the church. This year we again updated the information page in the packets. Also added a church card, prayer card, and a holder and church pen with phone number and e-mail address.
4. Card Ministry - A very important mission is to stay in touch and connected to our church members and friends on special days. We are currently correcting and updating this list. (a continual process).
5. Kit (Keep in Touch) List - Fluid list of members and friends of the church who are remembered by cards, flowers or other methods throughout the year. Pastor's input is needed to keep this list current.
6. Home Visits - The deacons see this as a necessary service to our nursing home residents and shut-ins during the year. We are working to increase our visits in all areas. (Communion and caring (friendship)).
7. Family Promise - We no longer care for individual families at our church. However we are continuing to support them with monetary donations throughout the year.

## Special Events sponsored by Deacon's in 2019

1. Easter - Children Bibles were purchased for all children who attended Sunday school on Easter. All children were given an Easter basket with all the trimmings and the Bible. 56 Easter baskets were handed out for church members to give to other families and shut-ins. Children's Bibles were made available for purchase.
2. Mother's Day - Each Mother was given a plant for Mother's Day.
3. Father's Day - Each Father was given a large Hersey's Candy Bar.
4. Gingerbread House Making Event - This was the fourth year holding this event. This event is a lot of fun as the children really get into decorating the houses and eating candy which is supposed to go on the houses. We will make some corrections and changes in advertising the event next year. Next year event is already being worked on. Thanks to many special people who help with this event. Santa and Mrs. Claus also visit this event and give out a present to each child in attendance.
5. Christmas Monetary Donations - These donations were given out to local organizations and charities with the needy and children in mind. The list of these charities we donated to:
  - St. Barnabas by the Seas - Food Pantry
  - Church of the Nazarene - Food Pantry
  - Christ Child Society
  - West Cape May Fire Dept.
  - Pam Smith/Mission Tip
  - St. Barnabas/school bag program
  - Family Promise of Cape May County
  - Toys for Tots of Cape May County
  - Caring for Kids
  - Cape Christian Academy
  - Center for Community Art - Cape May
  - West Cape May Christmas Parade
  - Local Habitat for Humanity
  - Cape Volunteers in Medicine
6. Feed a Family for Thanksgiving - we sponsored (10 families of 5 people) by working with a neighboring church (The Church of the Nazarene) providing a complete meal.
7. Purchased Lunch Bags/Book Bags - insulated for carrying food and books - weekend food could be taken home by the student. We partnered with two other churches. Each church took one local school and provided the Food/Book Bags.

The Deacon's thank the wonderful church family who donated money and food each Sunday. This allows us to continue our mission of caring in our community and church.

Servantly Submitted  
*Neil E. Oberlin*, Moderator

Board of Deacons 2019 Financial Report

Opening Balance January 1, 2019	\$1,801.97
Deposits/Credits	
Weekly collection	9,676.63
Contributions for Feed A Family 2019	502.00
Children's Bibles purchased by members of congregation	100.00
Interest	.38
Total Income	<u>10,278.59</u>
Disbursements	
*Mission donations	9,550.00
*Community outreach	345.59
Purchase of portable communion set	69.71
Reimbursement to CSPC for purchase of microphone	134.20
Purchase of children's Bibles	388.56
Supplies for congregational celebrations (Easter, Mother's Day)	323.13
Total payments	<u>10,811.19</u>
Closing Balance December 31. 2019	\$1,269.37

\*Mission Donations

St. Barnabas Food Pantry	1,300.00
St. Barnabas backpack program	300.00
Seashore Church of the Nazarene Gleaning Center	1,300.00
Seashore Church of the Nazarene Feed a Family Program	500.00
Family Promise of Cape May County	750.00
Volunteers in Medicine of Cape May County	800.00
Habitat for Humanity of Cape May County	800.00
Center for Community Arts, Cape May	800.00
West Cape May Volunteer Fire Company	200.00
Caring for Kids of Cape May County	200.00
Cape Christian Academy	200.00
Christ Child Society of Cape May County	200.00
Toys for Tots of Cape May County	200.00
West Cape May parade	100.00
Pam Smith mission trip	400.00
CSPC Presbytery Missions pledge	1,500.00

\*Community Outreach

Gingerbread House event	145.59
Assistance for local families in need	200.00

Respectfully submitted,  
Mary Imperato, Treasurer

# Cold Spring Presbyterian Women

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## Treasurer's Report to Congregation 2019

Sturdy Savings Bank, Checking Acct. Balance as of 12/31/18

Income	\$1,922.92
Bank Interest	.26
Blue Envelopes	235.00
Mary Circle	150.00
Strawberry Festival	1,658.33
Soup and Sandwich Luncheon and Christmas Bazaar	1,318.50
Total	\$3,362.09

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## Expenses

Horizon Bible Study Books	<1.00>
Festival/Bazaar Seed Money	<1.00>
Least Coin Offering (66.36)	<1.00>
Blanket Sunday-CWS (270.00)+(255.00) Checks to CWS	<1.00>
Postage	47.20
Mission Disbursement	3,250.00
Total	\$3,297.20

Sturdy Savings Bank, Checking Account Balance as of 12/31/19 \$1,784.75

Respectfully submitted,

Roseann Paulits, Treasurer

## Presbyterian Women Mission Expenditures in 2019

<b><u>MISSION</u></b>	<b><u>AMOUNT</u></b>
Connor Burke	50.00
Scott Rosell-Takayama	50.00
Jayne McDonough	50.00
John David Krogman	50.00
Carol Glacken	50.00
Holy Spirit Lutheran Food Closet	200.00
Atlantic City Rescue Mission	200.00
Church of the Nazarene Food Closet	200.00
Hope Pregnancy Center	100.00
Christ Child Society	100.00
Ranch Hope	100.00
Volunteers in Medicine	200.00
Bling Center of Jersey Cape	100.00
Pledge to Presbyterian Women USA	500.00
Erma Fire Company	100.00
Family Promise	100.00
Cape Assist	100.00
CARA	200.00
St Barnabas Food Closet	200.00
Pam Smith for Oglala, Sioux Reservations	200.00
Cape Christian Academy	200.00
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<b>TOTAL</b>	<b>\$3,250.00</b>

45 Dresses for Africa were sent



## **Report of the Manse Team:**

The Church is thankful for the efforts of those who worked on the Manse Team this past year. They are Janice Lewis, Kevin Beare, Judy Beare, Lorraine Yonitch, Marj Wetherill, Marty Bowne, Jonna Myers, Pam Barsby, Bob Olivieri, Vickie Banks (Chair) and guided by Pastor Yoho.

The Manse team held a number of meetings with a goal of investigating a good use for the Manse, perhaps generating income while at the same time consistent with our mission. A number of ideas were bounced around with the following coming to the forefront:

- Sell the Manse outright
- Rent the Manse, creating a tenant/landlord situation
- Work with Family Promise to provide transitional housing
- Convert the Manse to an Adult Day Care facility

The Manse team investigated each of these possibilities. It was discovered that to Sell or Rent the Manse, the property would have to be subdivided from the Church property.

If the property were sold, we would have no control over the Manse, which sits in the middle of our campus.

If we were to Rent the Manse, beside the subdivision costs, an LLC would have to be formed and the property deeded to the LLC; then someone would have to manage the property – be the landlord, collecting rent, handling issues, etc., etc.; We don't have the staff to do that. Further, the Manse would then no longer be a non-profit and we would have to pay real estate taxes. It was felt the costs would outweigh the benefit.

If we were to convert the Manse to an Adult Day Care facility, we would be looking at the same subdivision issue, a major overhaul of the building and hiring an administrator and staff to run it; this is beyond our capabilities.

If we were to work with Family Promise, no subdivision would be required, we would keep the non-profit status, Family Promise would oversee the management of the program, we could receive some funding, and we could fulfill a need in the community and thus further our mission. The team felt this was definitely the way to go.

The Manse team recommended to Session that the Manse be used for interim housing in conjunction with the Family Promise Program.

Session unanimously approved the recommendation.

The Manse team submitted the idea to West Jersey Presbytery for review, who gave their blessing.

The Manse team followed up with Family Promise who sought a grant to hire someone to oversee the Interim Housing Program. They received the grant in September. In the interim, an agreement was drafted between the Church and Family Promise, reviewed by an attorney for the church, and signed.

The Manse was prepared, including well testing and furnace repair and certification (costs covered by a member gift), along with inspection by the Lower Township Bureau of Fire Safety. All was coordinated with the Church Maintenance Manager Joe Roach, to whom the Manse Team is grateful for a job well done.

The first family moved in on January 1!

This is an exciting time for our church as we see our mission in action! In Family Promise has gratefully thanked the Church and continues to acknowledge the Church in its newsletter and various media.

## Cold Spring Cemetery Profit and Loss January-December 2019

Income	Total
4100 CEM Grave Sales	43,390.00
4101 CEM Grave Openings	62,245.00
4102 CEM Footings	5,692.00
4103 CEM Mausoleum Sales	31,232.00
4104 CEM Mausoleum Openings	200.00
4105 CEM Plaque Sales	1,366.00
4106 CEM Miscellaneous Income	1,741.84
4107 CEM M & P Fund Income	0.00
4108 CEM Interest	0.71
Total Income	<b>145,867.55</b>
Gross Profit	<b>145,867.55</b>
<b>Expenses</b>	
6500 CEM Building & Grounds	779.94
6503 CEM Commission on Sales	2,977.60
6504 CEM Equipment Supplies	15,525.27
6505 CEM Expansion & Improvements	810.00
6506 CEM Fuel	3,455.10
6508 CEM Plaques Expense	3,079.00
6511 CEM Paymts to Cemetery Trust Fund	9,285.97
6600 CEM Gross Payroll	110,765.98
6600.1 CEM Payroll Tax Expenses	15,854.69
6611 CEM Health Insurance	9873.49
6630 CEM Miscellaneous Expenses	568.32
<b>Total Expenses</b>	<b>172,975.36</b>
<b>Net Operating Income</b>	<b>(27,107.81)</b>
<b>Net Income</b>	<b>(27,107.81)</b>

## **Appendix (Approved 2019 Minutes)**

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**Approved Congregational Minutes- January 27, 2019**

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## **Cold Spring Presbyterian Church**

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### **Annual Congregational Meeting Minutes**

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**January 27, 2019 - Price Hall - Following Worship Service**

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**1. Call to Order by the Moderator at 12:20pm - Rev. Dr. Kevin Yoho, teaching elder, pastor**

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**2. Establish Quorum (25% of members): over 40 members present - Rob Riehl, ruling elder, clerk of session**

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**3. Open in Prayer - Pastor Kevin**

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**4. Approve Docket - approved by consensus of congregation**

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**Minutes ( January 28, 2018, and December 9, 2018 ) - each approved by consensus of congregation**

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**5. Old Business: none**

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**6. Report of the Pastor: "*On a Transformational Journey*" ( Annual Report, p. 3-5 ) - Pastor Kevin**

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## **7. Commemoration for Members who joined the Church Triumphant:**

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**Susan Lincoln, Jane Peacock, and Doris Petit**

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**- Prayer of Commemoration, Pastor Kevin**

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**Note: Memorial Service for Jane Peacock scheduled for April 26 at 3:00pm**

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## **8. Receiving the Annual Reports: opportunity given to congregation members to ask questions or for clarification.**

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**Clarification of cemetery management fee (Dale Myers);**

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**Clarification for Wells Fargo transfer for solar panels (Dave Word) ;**

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**Question re; installation of Price Hall entrance hand rail (Jonna Myers)'**

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**Notes: Respective Session Team leaders responded satisfactorily to these inquiries;**

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**Session Team leaders given opportunity to present their respective reports.**

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**2018 Annual Reports approved by motion made, seconded, and passed unanimously.**

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## **9. Gratitude expressed to our Elders and Deacons:**

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**- Pastor Kevin on behalf of our church leadership and congregation**

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**10. Nominations and Election of the 2019 Nominating Committee:**

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**Nominees: Melissa Arnott, Vickie Banks, Tom Imperato, and Neil Oberlin**

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**( all approved by motion made, seconded, and passed unanimously )**

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**Notes: There were no nominations from the floor;**

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**11. Receiving the 2019 Budget and Mission Plan ( for budget, see pages 9-11 of Annual Report )**

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**( approved by motion made, seconded, and passed unanimously )**

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**12. New Business: Questions ( 2 ) from the congregation: Lenore McGann**

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**How can we attract new people... and children? How can we re-connect with Coast Guard families?**

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**13. Adjournment at 1:20pm**

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**14. Sending Hymn: "Sweet, Sweet Spirit"  
Jayne McDonough**

**- pianist,**

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**15. Closing Prayer and Benediction**  
**Kevin Yoho**

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**- Rev. Dr.**

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**Robert C. Riehl, Clerk of Session**



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## **Approved Congregational Minutes- November 17, 2019**

### **Special Congregational Meeting November 17, 2019 - Red Brick Church - Following Worship Minutes**

The meeting was called to Order by the Moderator, the Rev. Dr. Kevin Yoho, teaching elder, pastor at 11:50 AM. A quorum (25% of members, or 20/80) was established with 36 members present. Pastor Kevin opened the meeting in prayer.

The Purpose of the meeting was stated (which was announced at worship on November 10 and 17, and published in the Connections two weeks.

The Session has called a congregational meeting to immediately follow worship on November 17, 2019. The purpose is to increase the size of the congregation's Nominating Committee by adding one (or more) additional member(s) at large, to conform with the most recent constitution of the Presbyterian Church, (U.S.A.).

The Pastor informed the congregation:

Any member is eligible to serve on the session and deacons without restriction. Every voice is welcomed and all are encouraged to use their gifts in the way God has called them to do. For the Nominating Committee, since we already have an elected session and deacon member, today's floor nominees must not currently serve on the session or deacon board.

The Nominating Committee is actively discerning those special gifts for individuals called by God to ordained office. A separate congregational meeting will be called (likely December 8) for the purpose of electing leaders who will then be ordained and installed as elders and deacons the following week (December 15) so that they may begin their service at the start of the new year.

The Current Nominating Committee includes Tom Imperato (session member), Neil Oberlin (deacon member), and Melissa Arnott (member at large).

Nominations from the floor were opened and the following persons were named: Pamela Barsby, Judy Beare, and Elaine Jordan.

Motion Made, Seconded, and Passed to close Nominations.

Motion Made, Seconded, and Passed for one ballot to be cast for all three nominees.

Motion Made, Seconded, and Passed to elect Pamela Barsby, Judy Beare, and Elaine Jordan to the Nominating Committee.

Motion Made, Seconded, and Passed to adjourn until the next Congregational Meeting.

The meeting ended at 1:00 PM with the Pastor's prayer of gratitude for our Nominating Committee and its new members, and thanks to God for the gifts of all our members.

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The Rev. Dr. Kevin Yoho, Moderator

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Mr. Thomas Imperator, ruling elder, session member

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## Approved Congregational Meeting Minutes, December 15, 2019

### Cold Spring Presbyterian Church Minutes of Special Congregational Meeting: December 15, 2019

Location: Worship Center

Purpose: To ordain and install approved candidates for church leadership

Meeting called to order during the 10:30am worship service by Moderator the Rev. Dr. Kevin Yoho

Quorum established by Clerk of Session: over 35 members present

The meeting was opened in prayer by Pastor Kevin Yoho at 11:00am.

The candidates were announced by Elder Thomas Imperato, who directed the candidates to gather before the sanctuary to be presented to the congregation.

The pastor then addressed the four candidates for Session with the duties and responsibilities of accepting the call for ordination and installation as Elders. For the office of **Ruling Elder**, the following candidates were ordained and installed:

Lenore Bowne, Norris Clerk, Fred Ferrari, and Beverly Mate.

The pastor then addressed the sole candidate for the Deacon Board with the duties and responsibilities of accepting the call for installation as a Deacon. For the office of Deacon, the following candidate was installed: Robert Riehl

The congregation pledged their prayerful support for their new church leaders. The pastor then congratulated each new church leader and presented the appropriate certificates of ruling elder or deacon.

Closing prayer was led by Pastor Kevin 11:15 am. The Sunday worship service resumed.

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Robert C. Riehl  
Clerk of Session